

Social Care Health & Wellbeing Directorate Risk Register

JUNE 2014

Social Care Health & Wellbeing Directorate Summary Risk Profile

Low = 1-6 | Medium = 8-15 | High = 16-25

Risk No.*	Risk Title	Current Risk Rating	Target Risk Rating
SCHWB 01	Transformation of adult social care services	16	9
SCHWB 02	Transformation of children's services	9	6
SCHWB 03	Safeguarding – Protecting vulnerable children and adults	16	9
SCHWB 04	Austerity and pressures on public sector funding	25	16
SCHWB 05	Health and social care integration Pioneer and BCF	12	6
SCHWB 06	Health and Social Care Act 2012	12	9
SCHWB 07	Increasing demand for social care services	20	16
SCHWB 08	Managing and working within the social care market	12	9
SCHWB 09	Information technology	16	6
SCHWB 10	Information governance	9	6
SCHWB 11	Business disruption	9	9
SCHWB 12	KCC KMPT partnership agreement	9	6
SCHWB 13	Preparation for legislative change	15	6
SCHWB 14	Organisational change	12	12
SCHWB 15	MCA and Deprivation of Liberty assessments	16	8

^{*}Each risk is allocated a unique code, which is retained even if a risk is transferred off the Corporate Register. Therefore there will be some 'gaps' between risk IDs.

NB: Current & Target risk ratings: The 'current' risk rating refers to the current level of risk taking into account any mitigating controls already in place. The 'target residual' rating represents what is deemed to be a realistic level of risk to be achieved once any additional actions have been put in place. On some occasions the aim will be to contain risk at current level.

Likelihood & Impact Scales					
Likelihood	Very Unlikely (1)	Unlikely (2)	Possible (3)	Likely (4)	Very Likely (5)

	Mark Lobban, Director Commissioning
Transformation Programme in place with links and interdependencies with the KCC Transformation /Facing the Challenge Programme.	Andrew Ireland, Corporate Director, Social Care Health & Wellbeing/ Mark Lobban, Director Commissioning

Action Title	Action Owner	Planned Completion Date
Ensure effective two way communication re the Transformation Programme. Need to ensure staff are informed and there is "ownership" of the message. A 6 weekly communication bulletin is produced and disseminated.	Mark Lobban, Director Commissioning	01/10/2014
Communicate the revised Transformation blueprint	Mark Lobban, Director Commissioning	01/07/2014
On-going work with an Efficiency Partner	Mark Lobban, Director Commissioning	01/10/2014
Implementation and roll-out phase of Transformation: Optimisation, Care Pathways, Commissioning. Roll out of "Sandbox" methodology.	Anne Tidmarsh, Director Older People and Disability	01/10/2014
Manage the interdependencies and relationship between transformation and other Corporate/Directorate programmes e.g. new ways of working and boundaries re-alignment	Mark Lobban, Director Commissioning	01/10/2014
Working with Newton Europe on the design of Phase 2	Mark Lobban, Director Commissioning	31/03/2015

Risk ID: SCHW 02 Risk Title:	Transformation of children's se	ervices			
Source / Cause of risk Transformation of children's services	Risk Event SCS transformation to make continuous improvements to services for vulnerable children and young people in Kent	Consequence Failing to transform and continuously improve services adversely impact on vulnerable children and young people	Risk Owner Andrew Ireland, Corporate Director, Social Care Health & Wellbeing Mairead MacNeil, Director Specialist Children's Services	Current Likelihood Possible (3) Target Residual Likelihood Unlikely (2)	Current Impact Significant (3) Target Residual Impact Significant (3)
Control Title				Control Owner	
Performance framework, operational framework, quality assurance framework. Andrew Ireland, Corporate Social Care Health & Well Mairead MacNeil, Director Children's Services					& Wellbeing/ Director Specialist
Practice Development Programme roll	ning. Programme being evalu	valuated. Andrew Ireland, Corporate I Social Care Health & Wellbo Mairead MacNeil, Director S Children's Services		& Wellbeing/ Director Specialist	
Robust performance monitoring				Andrew Ireland, Corporate Director, Social Care Health & Wellbeing/ Mairead MacNeil, Director Specialist Children's Services	
Children's Transformation is part of the underpinned by the Social Work Contr Transformation Board. The Social Work children's transformation.	act, and all activity is robustly moni	tored via SCS Div Mt and the	e Children's	Andrew Ireland, Co Social Care Health Mairead MacNeil, E Children's Services	& Wellbeing/ Director Specialist
Action Title		Action Owner		Planned C	ompletion Date
Rolling programme of audits of service	s	Mairead MacNeil, Director Services	Specialist Children	s 01/10/2014	
Recruitment to permanent Social work New website produced, recruitment ev		Andrew Ireland, Corporate Health & Wellbeing	Director, Social Ca	re 01/10/2014	

Needs to be clear links between Transformation and Prevention.
Support of Newton-Europe as an Efficiency Partner.

Mairead MacNeil, Director Specialist Children's 01/10/2014
Services

Source / Cause of Risk	Risk Event	Consequence	Risk Owner	Current	Current
Safeguarding – Protecting vulnerable children and adults	The council must fulfil its statutory obligations to effectively safeguard vulnerable children and adults.	Its ability to fulfil this obligation could be affected by the adequacy	Andrew Ireland, Corporate Director, Social Care Health & Wellbeing	Likelihood	Impact
				Likely (4)	Serious (4)
		of its controls, management and operational practices or if		Target Residual Likelihood	Target Residual
		demand for its services	Mark Lobban,	Possible (3)	Impact
		exceeds its capacity and capability.	Director Commissioning		Significant (3)
			Mairead MacNeil,		
			Director Specialist		
			Children's		
			Services		
			Anne Tidmarsh,		
			Director Older People and		
			Disability		
			Penny		
			Southern,		
			Director Learning		
			Disability and		
			Mental Health		
Control Title				Control Owner	
Deep dives for constructive challenge by Senior Managers of front line services. More Deep dives planned.			Andrew Ireland, Co Social Care Health	& Wellbeing	
Extensive Staff Training. In SCS a Cap	pability Framework to be launched	with a Safeguarding elemen	t.	Andrew Ireland, Co Social Care Health Mark Lobban,	& Wellbeing/
				Director Commission MacNeil, Director S	

Multi-agency public protection arrangements	Children's Services/ Penny Southern, Director Learning Disability and Mental Health/ Anne Tidmarsh, Director Older People and Disability Andrew Ireland, Corporate Director, Social Care Health & Wellbeing/ Mark Lobban, Director Commissioning/ Mairead MacNeil, Director Specialist Children's Services/ Penny Southern, Director Learning
	Disability and Mental Health/ Anne Tidmarsh, Director Older People and Disability
OPPD Safeguarding Improvement Plans in place	Anne Tidmarsh, Director Older People and Disability
Quarterly reporting to Directors and Cabinet Members and Annual Report for Members	Andrew Ireland, Corporate Director, Social Care Health & Wellbeing/ Mark Lobban, Director Commissioning/ Mairead MacNeil, Director Specialist Children's Services/ Penny Southern, Director Learning Disability and Mental Health/ Anne Tidmarsh, Director Older People and Disability
Safeguarding Boards in place for children's and for adult social care services, providing a strategic countywide overview across agencies.	Andrew Ireland, Corporate Director, Social Care Health & Wellbeing/ Mark Lobban, Director Commissioning/ Mairead MacNeil, Director Specialist Children's Services/ Penny Southern, Director Learning Disability and Mental Health/ Anne Tidmarsh, Director Older People and Disability
Consistent scrutiny and performance monitoring through Divisional Management Teams, Deep Dives and audit activity	Andrew Ireland, Corporate Director, Social Care Health & Wellbeing/ Mark Lobban,

		Director Commissioning/ Mairead MacNeil, Director Specialist Children's Services/ Penny Southern, Director Learning Disability and Mental Health/ Anne Tidmarsh, Director Older People and Disability
Children's Transformation Plan in SCS part of the wider 0 to 25 Portfolio.		Andrew Ireland, Corporate Director, Social Care Health & Wellbeing/ Mairead MacNeil, Director Specialist Children's Services
In Kent a joint Kent Winterbourne Steering Group has been established to Steering group has established its own risk register and action plan.	learn the lessons from Winterbourne. The	Penny Southern, Director Learning Disability and Mental Health
Action Title	Action Owner	Planned Completion Date
Audit feedback sessions	Andrew Ireland, Corporate Director, Social Ca Health & Wellbeing	re 01/10/2014
Cross-County file audits	Andrew Ireland, Corporate Director, Social Ca Health & Wellbeing	re 01/10/2014
Implement the outcomes of the internal audit report (adult services). Has been through the assurance processes and actions to be included in the Safeguarding Action Plans.	Mark Lobban, Director Commissioning	01/09/2014
Practice development programme to strengthen practice across children and families. Delivery of Phase 4 Improvement Plan Actions.	Andrew Ireland, Corporate Director, Social Ca Health & Wellbeing	o1/10/2014
Active recruitment programme in place to attract and retain high calibre social workers and managers	Andrew Ireland, Corporate Director, Social Ca Health & Wellbeing	ore 01/10/2014
Ongoing provision of safeguarding training for the relevant staff.	Andrew Ireland, Corporate Director, Social Ca Health & Wellbeing	01/10/2014
Transformation in SCS to get the business processes right to assist practitioners.	Mairead MacNeil, Director Specialist Children Services	s 01/10/2014

Source / Cause of Risk	Risk Event	Consequence	Risk Owner	Current	Current
Austerity and pressures on public	Public sector finance pressures	Major funding pressures	Andrew Ireland,	Likelihood	Impact
sector funding impacting on capital and revenue budgets.	and the need to achieve significant efficiencies for	impact on the delivery of social care services. The	Corporate Director, Social Care Health & Wellbeing Michele Goldsmith, Finance Business Partner	Very Likely (5)	Major (5)
	foreseeable future impacting on capital and revenue budgets.	capital strategy putting specific projects at risk.		Target Residual Likelihood	Target Residual
	Partner organisations and private sector providers also experiencing funding challenges potentially putting joint working at risk. Increased stress on some families due to financial pressures.			Likely (4)	Impact Serious (4)
Control Title				Control Owner	
More efficient use of assistive techno	logy			Mark Lobban, Director Commission Southern, Director L Disability and Menta Tidmarsh, Director C and Disability	earning I Health/Anne
Robust debt monitoring			Michele Goldsmith, Finance Business Partner/Andrew Ireland, Corporate Director, Social Care Health & Wellbeing		
Robust financial and activity monitorion	ng regularly reported to DMT and bu	dget reporting within the DIv	MTs	Michele Goldsmith, I Business Partner/An Corporate Director, S Health & Wellbeing	idrew Ireland,
Children's Transformation Board has functions. To manage budget reduction business processes.				Mairead MacNeil, Di Children's Services	rector Specialis
Strategic Priority Plans in place for 20	014/15 and divisional plans to be pro	oduced.		Andrew Ireland, Cor Social Care Health 8	

Transformation programme to enductions and the best use of available resources.		Michele Goldsmith, Finance Business Partner/Andrew Ireland, Corporate Director, Social Care Health & Wellbeing/ Mark Lobban, Director Commissioning/Penny Southern, Director Learning Disability and Mental Health/Anne Tidmarsh, Director Older People and Disability	
Action Title	Action Owner	Planned Completion	n Date
Building community capacity. In LD services the GDP programme moving from segregated facilities to inclusive settings with partners.	Andrew Ireland, Corporate Director, Social Ca Health & Wellbeing	are 01/10/2014	
Business Plans for specific LD capital projects to demonstrate the efficiencies and value.	Penny Southern, Director Learning Disability a Mental Health	and 01/09/2014	
Continue to work innovatively with partners, including health services, to identify any efficiencies.	Andrew Ireland, Corporate Director, Social Ca Health & Wellbeing	are 01/10/2014	
Continued drive to deliver efficient and effective services through transformation and modernisation agenda.	Andrew Ireland, Corporate Director, Social Ca Health & Wellbeing	are 01/10/2014	
Developing robust commissioning arrangements. Manage /shape the social care market.	Mark Lobban, Director Commissioning	01/10/2014	
Development of appropriate incentives within the commissioning framework	Mark Lobban, Director Commissioning	01/10/2014	
Focus on prevention, enablement and independence for vulnerable adults.	Andrew Ireland, Corporate Director, Social Ca Health & Wellbeing	are 01/10/2014	
Continue to review and ensure value for money from residential and IFA placements.	Mark Lobban, Director Commissioning	01/10/2014	
SCS Transformation Board to continue to manage budget reductions including care cost reduction and placement reconfiguration. Improve business processes	Mairead MacNeil, Director Specialist Children' Services	o1/10/2014	

Risk ID: SCHW 05 Risk	Title: Health and Social Care into	egration Pioneer and BCF	:		
Source / cause of risk Health and social care integration	Risk Event Strategic developments and	Consequence This is a major strategic	Risk Owner Anne Tidmarsh,	Current Likelihood	Current Impact
	changing processes to develop integrated services will have a significant impact on ways of working a	development that will	Director Older People and	Likely (4)	Significant (3)
		impact on ways of working and the delivery of services	Disability	Target Residual Likelihood	Target Residual
				Possible (3)	Impact Moderate (2)
Control Title				Control Owner	, ,
The Better Care Fund will help the inte	egration programme and the develop	oment of joined up working	and commissioning.	Anne Tidmarsh, Di People and Disabil	
Kent is one of the 14 Integrated Health An Integration Pioneer Steering Group		mpetus to the integration pr	ogramme in Kent.	Anne Tidmarsh, Di People and Disabil	
Local Better Care Fund delivery group	os in place covering the CCG areas.	Locality action plans in pla	ce.	Anne Tidmarsh, Director Older People and Disability	
Project management arrangements in Plan.	place with a Programme Plan and I	ocal action plans based on	the the Programme	Anne Tidmarsh, Di People and Disabil	
Reporting and inputting to Transforma boards for BCF delivery programmes.	ation Board but also to Health and W	ell Being Boards, and CCG	based programme	Anne Tidmarsh, Di People and Disabil	
Action Title		Action Owner		Planned Completi	on Date
Developing integrated performance m	easures and monitoring	People and Dis		01/10/2014	
Local BCF delivery groups working on	local action plans.	People and Dis	Anne Tidmarsh, Director Older 01/10/2014 People and Disability		
The Better Care Fund plan has been produced and agreed by the Health and Wellbeing Board and submitted to NHS England. A further update required by the Health and Wellbeing Board for September 2014. Jo Frazer, Programme Manager Very Health and Wellbeing Board for September 2014.		30/09/2014			
Working towards greater Connectivity plan.	of information systems via a shared	Care Anne Tidmarsl People and Dis	n, Director Older sability	01/10/2014	
Work closely with the CCGs to focus of ability to self care.	on long term conditions to improve p	eople's Anne Tidmarsl People and Dis	n, Director Older sability	01/10/2014	
Kent has Pioneer Status for Health an	d Social Care Integration. This will v	viden the Anne Tidmarsh	n, Director Older	01/10/2014	

integration programme to include commissioning and provision. Further work to be done to develop and take forward the integration programme and wider Pioneer work.

People and Disability

Risk ID: SCHW 06 Rist Source / cause of risk	k Title: Health and Social Care Act Risk Event	Consequence	Risk Owner	Current	Current
Health and Social Care Act 2012	New working arrangements and health architecture following the Health and Social Care Act.	Significant implications for the future delivery and provision of social care and health. Emergence of Clinical Commissioning Groups and the transfer of public health functions to Local authorities requires building new relationships and working arrangements. Could be increased diversity of practices to reflect the CCG areas. Possible implications for Section 75 agreements. Risks of potential cost shunting.	Andrew Ireland, Corporate Director, Social Care Health & Wellbeing Mark Lobban, Director Commissioning Mairead MacNeil, Director Specialist Children's Services Anne Tidmarsh, Director Older People and Disability Penny Southern, Director Learning Disability and Mental Health	Likelihood Likely (4) Target Residual Likelihood Possible (3)	Impact Significant (3 Target Residual Impact Significant (3
Control Title				Control Owner	
Existing partnership working with He	alth which is leading to shared improv	vements.		Andrew Ireland, Co Director, Social Ca Wellbeing/ Mark Lo Director Commission MacNeil, Director S Children's Services Southern, Director Disability and Ment Tidmarsh, Director and Disability	re Health & obban, oning/ Mairead Specialist s/ Penny Learning al Health/ Ann

Effective joint initiatives in place with Health.	Andrew Ireland, Corporate
	Director, Social Care Health & Wellbeing/ Mark Lobban,
	Director Commissioning/ Mairead MacNeil, Director Specialist Children's Services/ Penny Southern, Director Learning Disability and Mental Health/ Anne Tidmarsh, Director Older People and Disability
JSNA to support health and social care commissioning	Andrew Ireland, Corporate Director, Social Care Health & Wellbeing/ Mark Lobban, Director Commissioning/ Mairead MacNeil, Director Specialist Children's Services/ Penny Southern, Director Learning Disability and Mental Health/ Anne Tidmarsh, Director Older People and Disability
Close working at leadership level seeking to build a shared transformation plan. Health and Well Being Board in place. FSC Directors meet with the CCG Accountable Officers.	Andrew Ireland, Corporate Director, Social Care Health & Wellbeing/ Mark Lobban, Director Commissioning/ Mairead MacNeil, Director Specialist Children's Services/ Penny Southern, Director Learning Disability and Mental Health/ Anne Tidmarsh, Director Older People and Disability
Maintain close links with commissioners to ensure application of continuing health care and Section 117 arrangements.	Andrew Ireland, Corporate Director, Social Care Health & Wellbeing/ Mark Lobban, Director Commissioning/ Mairead MacNeil, Director Specialist Children's Services/ Penny Southern, Director Learning Disability and Mental Health/ Anne Tidmarsh, Director Older People and Disability

Ensure adherence to CHC framework. Monitor joint working arrangements.		Mark Lobban, Director Commissioning/ Mairead MacNeil, Director Specialist Children's Services/ Penny Southern, Director Learning Disability and Mental Health/ Anne Tidmarsh, Director Older People and Disability
Restructure of OPPD boundaries and restructure of teams in progress.		Anne Tidmarsh, Director Older People and Disability
Ensure Section 75 agreements are monitored in new arrangements.		Mark Lobban, Director Commissioning/ Mairead MacNeil, Director Specialist Children's Services/ Penny Southern, Director Learning Disability and Mental Health/ Anne Tidmarsh, Director Older People and Disability
Action Title	Action Owner	Planned Completion Date
Alignment of the commissioning plans for SC and Clinical Commissioning Groups. Use of the Health and Well Being Strategy.	Andrew Ireland, Corporate Director, Social Care Health & Wellbeing	1.10.2014
Continued joint working with Health through the changes to the health architecture. Working with the CCGs and other health providers.	Andrew Ireland, Corporate Director, Social Care Health & Wellbeing	1.10.2014
OPPD boundary realignment work taking place on phased basis to align boundaries with CCGs.	Anne Tidmarsh, Director Older People and Disability	1.10.2014
Work in progress to complete a new Section 75 agreement with the CCGs for a Section 75 Agreement to include Personal Health Budgets.	Anne Tidmarsh, Director Older People and Disability	1.10.2014
Strategic approach to the development of Kent Health Watch.	Andrew Ireland, Corporate Director, Social Care Health & Wellbeing	1.10.2014

Risk ID: SCHW 07 Ri	isk Title: Increasing demand for so	cial care services			
Source / cause of risk Risk that demand will outstrip available resources.	Risk Event Risk that demand will outstrip available resources. Fulfilling statutory obligations and duties becomes increasingly difficult against rising expectations. Increased demand due to: - demographic changes in population i.e. more people living longer, more people with dementia and an increase in clients with complex needs. Austerity potentially leads to more stress, family breakdown and need for support from specialist children's services. More reliance on informal carers leads to strain on families and individuals.	Consequence Austerity potentially leads to more stress, family breakdown and need for support from specialist children's services. More reliance on informal carers leads to strain on families and individuals	Risk Owner Andrew Ireland, Corporate Director, Social Care Health & Wellbeing Mark Lobban, Director Commissioning Anne Tidmarsh, Director Older People and Disability Penny Southern, Director Learning Disability and Mental Health	Current Likelihood V Likely (5) Target Residual Likelihood Likely (4)	Current Impact Serious (4) Target Residual Impact Serious (4)
Control Title				Control Owner	
Continue to explore roles and func	tions			Andrew Ireland, Cor Director, Social Car Wellbeing/ Mark Lol Director Commissio Southern, Director L Disability and Menta Tidmarsh, Director Cand Disability	e Health & oban, ning/ Penny .earning al Health/ Ann
Contracting and Procurement cont	rols			Andrew Ireland, Cor Director, Social Care Wellbeing/ Mark Lol Director Commissio Southern, Director L Disability and Menta Tidmarsh, Director O	e Health & oban, ning/ Penny earning al Health/ Anno

	and Disability
Core monitoring in place for Members	Andrew Ireland, Corporate Director, Social Care Health & Wellbeing/ Mark Lobban, Director Commissioning/Penny Southern, Director Learning Disability and Mental Health/ Anne Tidmarsh, Director Older People and Disability
Early intervention and Preventative services aimed at reducing demand. Promoting independence through for example: enablement, fast track minor equipment, short term care with step down and step up support.	Andrew Ireland, Corporate Director, Social Care Health & Wellbeing/ Mark Lobban,
	Director Commissioning/ / Penny Southern, Director Learning Disability and Mental Health/ Anne Tidmarsh, Director Older People and Disability. Patrick Leeson Corporate Director EYS.
Joint planning and commissioning with partners	Andrew Ireland, Corporate Director, Social Care Health & Wellbeing/ Mark Lobban,
	Penny Southern, Director Learning Disability and Mental Health/ Anne Tidmarsh, Director Older People and Disability
Modernisation of older peoples and learning disability services	Andrew Ireland, Corporate Director, Social Care Health & Wellbeing/ Mark Lobban,
	Director Commissioning/ Penny Southern, Director Learning Disability and Mental Health/ Anne Tidmarsh, Director Older People and Disability

Continued representation to central government and other agencies regarding the dineed across the age ranges (children and adults) being placed by other local authority	Andrew Ireland, Corporate Director, Social Care Health & Wellbeing/ Mairead MacNeil, Director Specialist Children's Services/ Penny Southern, Director Learning Disability and Mental Health	
Robust reporting and analysis to DMT and Business Planning		Andrew Ireland, Corporate Director, Social Care Health & Wellbeing/ Mark Lobban,
		Director Commissioning/ Penny Southern, Director Learning Disability and Mental Health/ Anne Tidmarsh, Director Older People and Disability
Implementation of Adults Transformation Programme underway including: Care Pathways, Commissioning and Procurement and Optimisation.		Andrew Ireland, Corporate Director, Social Care Health & Wellbeing/ Mark Lobban,
		Director Commissioning/ Penny Southern, Director Learning Disability and Mental Health/ Anne Tidmarsh, Director Older People and Disability
Action Title	Action Owner	Planned Completion Date
Managing Prices: Re-tendering for Home Care and Residential Care.	Mark Lobban, Director Commissioning	1.10.2014
Review of care ensuring good outcomes linked to effective arrangements for support. monitoring of trusted assessor arrangements e.g. carers assessments.	Andrew Ireland, Corporate Director, Social Care Health & Wellbeing	1.10.2014
Adult social care Transformation Programme - tracking and monitoring the impact of delivery -on going.	Andrew Ireland, Corporate Director, Social Care Health & Wellbeing	1.10.2014
Continue to invest in preventative services through voluntary sector partners.	Andrew Ireland, Corporate Director, Social Care Health & Wellbeing	1.10.2014
Continued use and development of Assistive Technology (Telecare). Extend scope	Andrew Ireland, Corporate Director, Social Care Health &	1.10.2014

of Telecare.	Wellbeing
Continued modernisation of Older People Services and of Learning Disability Day Services through the Good Day Programme.	Andrew Ireland, Corporate 1.10. 2014 Director, Social Care Health & Wellbeing
To monitor demand for services including new referrals and people requiring services for longer -often with complex needs.	Penny Southern, Director 1.10.2014 Learning Disability and Mental Health
Checking cases to ensure that where SCHW is approached to take cases on then the individual case does "qualify" under the Ordinary Residence guidance - on going.	Andrew Ireland, Corporate 1.10.2014 Director, Social Care Health & Wellbeing
Continued working to ensure children in care are supported with a permanency plan. Early help for families. Promoting adoption and permanency where it is right for the child.	Andrew Ireland, Corporate 1.10.2014 Director, Social Care Health & Wellbeing

Source / cause of risk	Risk Event	Consequence	Risk Owner	Current	Current
Managing and working within the Social Care Market.	SCHW adult services commissions about 90% of services from outside the Directorate. Many of them from the Private and Voluntary sector. Although this offers efficiencies and value for money it does mean the directorate needs the market to be buoyant to achieve best value and to give service users real choice and control. Develop and promote the Children's social care market to ensure the sufficient supply to meet the needs of children in need and children in care.	Lack of capacity impacts on choice to support the personalisation agenda. Impact on P&V sector if we are contracting a range of different services in the community through personal budgets/direct payments creates a level of uncertainty for the P&V sector.	Andrew Ireland, Corporate Director, Social Care Health & Wellbeing Mark Lobban, Director Commissioning	Likelihood Possible (3) Target Residual Likelihood Possible (3)	Impact Serious (4) Target Residual Impact Significant (3)
Control Title				Control Owner	
A risk based approach to monitoring	providers			Andrew Ireland, Co Director, Social Ca Wellbeing/ Mark Lo Commissioning	re Health &
A strong Strategic Commissioning ar whilst maintaining productive relation		oss FSC to ensure KCC gets	value for money -	Andrew Ireland, Co Director, Social Car Wellbeing/ Mark Lo Commissioning	re Health &
Commissioning framework for children	en's services			Andrew Ireland, Co Director, Social Ca Wellbeing/ Mark Lo Commissioning	re Health &
Commissioning in partnership with ke	ey agencies (health)			Andrew Ireland, Co Director, Social Ca Wellbeing/ Mark Lo	re Health &

		Commissioning
Develop commissioning plans for specific service areas to determine if a tendering process is required and then implement.		Mark Lobban, Director Commissioning
Separate Project Risk register held. Working with legal services and corporate procuand communication with service users.		
Every provider has signed the National Fostering Framework agreement and KCC s	ervice specification.	
Developing Market Position Statements for each commissioning area.		Andrew Ireland, Corporate Director, Social Care Health & Wellbeing/ Mark Lobban, Director Commissioning
Procurement and contract controls		Andrew Ireland, Corporate Director, Social Care Health & Wellbeing/ Mark Lobban, Director Commissioning
Regular market mapping and price increase pressure tracking		Andrew Ireland, Corporate Director, Social Care Health & Wellbeing/ Mark Lobban, Director Commissioning
Regular meetings with provider and trade organisations		Andrew Ireland, Corporate Director, Social Care Health & Wellbeing/ Mark Lobban, Director Commissioning
Reviewing relationships with voluntary organisations		Andrew Ireland, Corporate Director, Social Care Health & Wellbeing/ Mark Lobban, Director Commissioning
Action Title	Action Owner	Planned Completion Date
Continue to review high cost placements in IFA and residential. Developing a commissioning framework for children's residential care.	Mark Lobban, Director Commissioning	1.10.2014
Continued on-going review of high cost placements in Learning Disability Services to ensure value for money. Efficiency Partners involved in the review.	Mark Lobban, Director Commissioning	1.10 2014
Ensuring market is able to offer choice in the new market conditions opened up by personalisation	Mark Lobban, Director Commissioning	1.10.2014
Home Care Re Tender taking place. Tendering process being managed to ensure	Mark Lobban,	1.10.2014

providers meet quality and financial standards. Communicating with staff to keep them informed. Close monitoring of data will be required to ensure there are arrangements in place for each client. Mobilisation phase commenced.	Director Commissioning
Project to improve quality of care in independent sector. Framework to be produced.	Mark Lobban, 1.10.2014 Director Commissioning
Preparations taking place for a tender for residential and nursing home care.	Mark Lobban, 1.10.2014 Director Commissioning

Risk ID: SCHW 09 Risk	Title: Information Technology				
Source / cause of risk Need to ensure that information systems are fit for purpose and support business requirements.	Risk Event There is a risk that the ICT systems will fail.	Consequence If information systems are not fit for purpose then it can impact on the business and the delivery of services.	Risk Owner Andrew Ireland, Corporate Director, Social Care Health & Wellbeing Mairead MacNeil, Director Specialist Children's Services Penny Southern, Director Learning Disability and Mental Health	Current Likelihood Likely (4) Target Residual Likelihood Possible (3)	Current Impact Serious (4) Target Residual Impact Moderate (2)
Control Title			іментаї пеатін	Control Owner	
An ICS board has been established	to oversee the procurement and inte	egration of the new system.		Mairead MacNeil, E Specialist Children'	
In specialist children's services, phas	se one of the new Liberi system has	s been implemented.		Mairead MacNeil, E Specialist Children'	
Upgrade to latest version of SWIFT// Act requirements.	AIS for compelling technical reasons	s and the need to unsure the s	ystem meets Care	Penny Southern, D Learning Disability Health	
Systems group is in place with clear governance arrangements to manage demands for changes to the system and to ensure operational resilience. Penny Southern, Director Learning Disability and Mer Health					
It is recognised as a risk that the con procedures are to be implemented to		er is time limited and the procu	urement	Penny Southern, D Learning Disability Health	
Action Title		Action Owner		Planned Completion	on Date
The contract with the current provide required. 1) A specification to be dev		ns are now Penny Southern Learning Disabil		31.12.2014	

Act/Transformation/SEND changes 2) A strategic decision making group to consider the direction of travel and the scope of business requirements. 3) Initiate and follow the procurement processes.	Health	
Any issues and risks regarding the new Liberi system are to be dealt with in the Programme board. Phase 2 to be implemented.	Mairead MacNeil, Director 1.10.2014 Specialist Children's Services	
Project management arrangements in place and working towards an upgrade of SWIFT/AIS. System user involvement to assist with the design and testing of an upgraded version of SWIFT/AIS.	Penny Southern, Director 1.10.2014 Learning Disability and Mental Health	

Risk ID: SCHW 10 Risk	Title: Information Governance				
Source / cause of risk With New Ways of Working, flexible working and increased information sharing across agencies there are increased risks in relation to data protection.	Risk Event The success of health and social care integration is dependent upon organisations being able to share information across agencies boundaries. Such working means that client information may be shared with other organisations which may have an implication on information sharing protocols. Also flexible working could lead to increased risk of loss of data or equipment.	Consequence This could lead to breaches of the Data Protection Act if protocols and procedures are not followed.	Risk Owner Andrew Ireland, Corporate Director, Social Care Health & Wellbeing	Current Likelihood Possible (3) Target Residual Likelihood Possible (3	Current Impact Significant (3) Target Residual Impact Moderate (2)
Control Title Caldicott Guardian in place for SCHW	/B and Caldicott Guardian Guidance	and register in place.		Andrew Ireland, Co Director, Social Car Wellbeing/Mark Lol Commissioning/And Director Older Peop Disability/Penny So Director Learning Director Learning Director Health	re Health & bban, Director ne Tidmarsh, ble and buthern,
Clause in employment contracts requiring compliance with data protection requirements.			Andrew Ireland, Co Director, Social Car Wellbeing/Mark Lol Commissioning/And Director Older Peop Disability/Penny Soc Director Learning Director Learning Director Learning Director Health	re Health & bban, Director ne Tidmarsh, ble and buthern,	
E Learning training for staff to raise av	wareness. All staff to complete the e	-learning training.		Andrew Ireland, Co Director, Social Ca Wellbeing/Mark Lol Commissioning/An	re Health & oban, Director

		Director Older People and Disability/Penny Southern, Director Learning Disability and Mental Health
Information sharing agreements and protocols for some specific projects are in place	Э.	Andrew Ireland, Corporate Director, Social Care Health & Wellbeing/Mark Lobban, Director Commissioning/Anne Tidmarsh, Director Older People and Disability/Penny Southern, Director Learning Disability and Mental Health
Organisational policies on IT security and the principles of Data Protection in place.		Andrew Ireland, Corporate Director, Social Care Health & Wellbeing/Mark Lobban, Director Commissioning/Anne Tidmarsh, Director Older People and Disability/Penny Southern, Director Learning Disability and Mental Health
Action Title	Action Owner	Planned Completion Date
In SCS regular communication with staff to remind them of data protection requirements and the need to use secure e-mails etc. Also topic discussed at SCS Div MT.	Mairead MacNeil, Director Specialist Children's Services	1.10.2014
Information Governance reports to DMT with updates.	David Oxlade, Head of Operational Support	1.10.2014
All projects need to have information protocols and agreements where information is to be shared across agencies.	Andrew Ireland, Corporate Director, Social Care Health & Wellbeing	1.10.2014
On-going work with health partners regarding information sharing through the Pioneer Programme.	Anne Tidmarsh, Director Older People and Disability	1.10.2014
Standard operating procedures being produced with organisations that are to be data processors with access to adult social care client database information.	Anne Tidmarsh, Director Older People and Disability	1.10.2014
Need to continue to raise awareness across staff groups	Andrew Ireland, Corporate Director, Social Care Health & Wellbeing	1.10.2014

Risk ID: SCHW 11 Ris	k Title: Business Disruption				
Source / cause of risk Possible disruption to services	Risk Event Impact of emergency or major business disruption on the ability of the Directorate to provide essential services to meet its statutory obligations.	Consequence Such an event would impact on the customers of our services and possibility the reputation of the service would suffer	Risk Owner Andrew Ireland, Corporate Director, Social Care Health & Wellbeing/ Penny Southern, Director Learning Disability and Mental Health	Current Likelihood Possible (3) Target Residual Likelihood Possible (3)	Current Impact Significant (3) Target Residual Impact Significant (3)
Control Title				Control Owner	
Business continuity planning forms p	part of the contracting arrangements	with private and voluntary se	ctor providers	Andrew Ireland, Co Director, Social Ca Wellbeing/ Penny S Director Learning D Mental Health	re Health & Southern,
Business Continuity Plans in place				Andrew Ireland, Co Director, Social Ca Wellbeing/ Penny S Director Learning D Mental Health	re Health & Southern,
Business Impact Analysis is reviewe are identified.	ed at least every 12 months or when s	substantive changes in proce	sses and priorities	Andrew Ireland, Co Director, Social Ca Wellbeing/ Penny S Director Learning D Mental Health	re Health & Southern,
Good partnership working at all leve	ls for emergency planning.			Andrew Ireland, Co Director, Social Ca Wellbeing/ Penny S Director Learning D Mental Health	re Health & Southern,
Crisis/emergency planning training a	available for staff.				
Action Title		Action Owner		Planned Completi	on Date
Learn lessons from the response to	the adverse weather events that occ	urred in David Oxlade, I Operational Su		1.8.2014	

winter/spring.		
Workplace management team to work with strategic commissioning to ensure contracted services have business continuity arrangements in place.	David Oxlade, Head of Operational Support	1.10.2014
Business Continuity Risk Assessment identifies actions at divisional level	Andrew Ireland, Corporate Director, Social Care Health & Wellbeing	1.11.2014
Regular review and update of continuity plans	Andrew Ireland, Corporate Director, Social Care Health & Wellbeing	1.10.2014

Risk ID: SCHW 12 Risk	Title: KCC KMPT partnership agr	reement			
Source / cause of risk	Risk Event	Consequence	Risk Owner	Current	Current
Partnership agreement with KMPT to deliver mental health services.	mental health statutory reputation	Legal, financial and	Penny Southern,	Likelihood	Impact
deliver mental health services.		reputational risks for the Local authority and	Director Learning Disability and	Possible (3)	Significant (3)
	financial and reputational risks for the Local Authority and	impact on service users.	Mental Health	Target Residual Likelihood	Target Residual
	would impact on service quality for service users.			Possible (3)	Impact Moderate (2)
Control Title				Control Owner	
Improved governance and performance	e monitoring arrangements in place.			Penny Southern, D Learning Disability Health	
Safeguarding posts in place. Safeguar	ding audits take place and regular p	erformance monitoring.		Penny Southern, D Learning Disability Health	
Operating Agreement developed and e	established between KCC and KMP	Γ.		Cheryl Fenton, Hea Health Social Work	
Div Mt oversight of the joint operating p	plan and improved data quality to mo	onitor services.		Cheryl Fenton, Hea Health Social Work	
Action Title		Action Owner		Planned Completi	on Date
Improve the supervision and support for professional supervision in place. Indubeing implemented. Supervision audits undertaken - to monitor outcomes. Tarto recruit to.	ction for restructured posts in place on-going. Various workforce review	and Health Social W vs		1.10.2014	
Operating Agreement between KCC are on-going basis.	nd KMPT monitored through Div MT	on an Cheryl Fenton, Health Social W		1.10.2014	
Continue to promote the personalisation health services. Including increase in some increase in the number of DPs. Spersonalisation provided, teams produpersonalisation.	ocial care clients with a personal bu SDR service restructured. Training o	idget - Health Social W		1.10.2014	

Monitor KPIs -focus on red indicators and exception reports. Address IT issues - action plan to do this. On-going monitoring, discussion and action planning re KPIs in place. Learning from audits.	Cheryl Fenton, Head of Mental Health Social Work	1.10.2014
Develop the mental health social care responses in primary care; project management arrangements developed. A steering group is looking at models for the delivery of primary care/social care (clusters 1, 2 and 3)	Penny Southern, Director Learning Disability and Mental Health	1.10.2014

Risk ID: SCHW 13 Risk	Title: Preparation for legislative	change			
Source / cause of risk Care Act and Children and Families Act.	Care Act - Significant implications for adult social care services. It establishes a new legal framework for care and	Consequence The Care Act when implemented will have a significant impact on services. The Children and Families Act has	Risk Owner Andrew Ireland, Corporate Director, Social Care Health &	Current Likelihood Possible (3) Target Residual Likelihood	Current Impact Significant (5) Target Residual
	on early intervention, prevention and increasing choice and control and changes to charging. New duties to be introduced to provide support services to carers. Children and Families Act introduced, implications for - assessments for children with SEN, adoption services and contact and residence plans.	implications for some SCS services and a significant impact on SEN services.	Wellbeing/Michae I Thomas-Sam, Strategic Business Advisor	Possible (3)	Impact Moderate (2)
Control Title				Control Owner	
Transactional, activity and financial im CMT to inform the 2015/16 budget. Or Board and Cabinet Committee in July.	n course to present a Programme Pl			Andrew Ireland, Co Director, Social Car Wellbeing/Michael Strategic Business	re Health & Thomas-Sam,
Reports to Corporate Board and DMTs	s. Also to Policy and Resources Cor	nmittee and Kent Joint Chief	s meeting.	Michael Thomas-Sa Business Advisor	am, Strategic
Children and Families Act implemente	d. Working with colleagues in SEN s	services on the changes.		Mairead MacNeil, E Specialist Children' Services/Penny So Learning Disability Health	s uthern, Directoi
A Care Act Programme established to in place with representatives from acro other stakeholders held.				Michael Thomas-Sa Business Advisor	am, Strategic
Action Title		Action Owner		Planned Completion	on Date

To continue to prepare for the Care Act. Project plans in place with work streams for key areas. To determine the implications of the Act and the associated regulations and guidance for KCC. To prepare for implementation when the Act in enacted in 2015. To present the Programme Plan through Governance arrangements in July.	Andrew Ireland, Corporate Director, Social Care Health & Wellbeing	1.10.2014
To keep DMT and Div Mts informed of developments and preparations for the Care Act. To communicate through briefings and updates to staff.	Michael Thomas-Sam, Strategic Business Advisor	1.10.2014
An outline programme plan in place with a number of projects including: costs modelling; communications; workforce capacity; commissioning; financial assessment and charging; safeguarding; IT and information systems	Michael Thomas-Sam, Strategic Business Advisor	1.10.2014
The principles contained in the Care Act to inform the Transformation programme.	Michael Thomas-Sam, Strategic Business Advisor	1.10.2014
Further input to an SEN pathfinder project and development of a "local offer".	Andrew Ireland, Corporate Director, Social Care Health & Wellbeing	1.9.2014
Workshops and training to be arranged on the implications of the Care Act.	Michael Thomas-Sam, Strategic Business Advisor	1.10.2014

Risk ID: SCHW 14	Risk Title: Organisational change				
Source / cause of risk	Risk Event	Consequence	Risk Owner	Current	Current
Significant amount of organisation	nount of organisational Several major change Possible impact on	Possible impact on	Andrew Ireland,	Likelihood	Impact
change.	programmes underway at the same time.	service delivery and could lead to unclear	Corporate	Likely (4)	Significant (3
	same time.	responsibilities	,	Target Residual Likelihood	Target Residual
			_	Likely (4)	Impact
			Mark Lobban, Director Commissioning	, ,	Significant (3
			Mairead MacNeil, Director Specialist Children's Services		
			Anne Tidmarsh, Director Older People and Disability		
			Penny Southern, Director Learning Disability and Mental Health		
Control Title				Control Owner	

Programme Management arrangements in place with implementation groups and careful communication and engagement of stakeholders. Phase 3 of the Boundary Re-alignment project is in progress. Working closely with the Efficiency Partner on the Optimisation Programme and Transformation. Staff briefings have taken place and the formal consultation period is taking place in June 2014.

New ways of working is leading to changes in KCC accommodation arrangements and where people are based. A New Ways of Working Risk Register exists to log risks. FSC has representation on the New Ways of Working Programme Board.

Business support arrangements in place. On-going engagement in management team.

Facing the Challenge: Delivering Better Outcomes. Transformation Plan - version 1 produced and disseminated. Phase

2 now in progress - report went to the county council on 27 March with a progress re	2 now in progress - report went to the county council on 27 March with a progress report and update					
Action Title	Action Owner	Planned Completion Date				
Phased approach to the project. Links to other programmes including Transformation, Access to Services and the HASCIP Pioneer Programme. Phase 3 of the project is underway. Formal consultation is taking place in June with feedback and final proposal expected to be announced in July 2014.	Anne Tidmarsh, Director Older People and Disability	1.10.2014				
To continue to communicate the implications of New Ways of working for the Directorate and workplace management team to develop a NWW risk register. Key risks will then escalate to the SCHW risk register.	Penny Southern, Director Learning Disability and Mental Health	1.10.2014				
Continue to maintain close working with support services e.g. finance, ICT, training, communication.	Andrew Ireland, Corporate Director, Social Care Health & Wellbeing	1.10.2014				
Corporate transformation team set up, further workshops being delivered for staff. New Directorates took effect from 1 April 2014. Phase 2 of Facing the Challenge in progress	Andrew Ireland, Corporate Director, Social Care Health & Wellbeing	1.10.2014				

Risk ID: SCHW 15 Risk	Title: MCA and Deprivation of Li	iberty Asse	ssments			
Source / cause of risk A judgement by the Supreme Court has implications for the number of Deprivation of Liberty Assessments that are required.	Risk Event The number of Deprivation of Liberty assessments has significantly increased. This could lead to DOLs applications and Best Interests Assessments not being done within the statutory framework.	people livi circumstar they are d liberty bas legal inter without a assessme be detrime individual	result in some ng in nees where eprived of their sed on the new pretation but DoLs ent. This could ental to the and could result nge based on me Court	Risk Owner Mark Lobban, Director Commissioning	Current Likelihood Likely (4) Target Residual Likelihood Likely (4)	Current Impact Serious (4) Target Residual Impact Moderate (2)
Control Title					Control Owner	
DMT briefed on the judgment and its in	mplications.				Andrew Ireland	
Briefing issued by Corporate Director.					Andrew Ireland	
Extension to 14 Days for urgent author	orization of MCA assessments				Mark Lobban	
Action Title			Action Owner		Planned Completion	on Date
To include staff currently on BIA training training in June. Explore possibility of complete BIA work and the possibility backfilled.	commissioning interim/agency staff	to	Mark Lobban, Director Commis	ssioning	31.7.2014	
Review the MCA/BIA work to identify a processes or ways of working.	any efficiencies that can be made in	the	David Oxlade, H Operational Sup		31.7.2014	
As this risk is the result of a national judges facing similar challenges. To keep about developments.			Mark Lobban, Director Commis	ssioning	31.7.2014	
An initial analysis to identify the likely of has doubled and some providers have residents.			Mark Lobban, Director Commis	ssioning	31.7.2014	